

## **WELCOME** CENTER Administrative assistance

## **Documents to prepare for your arrival in France**

This list contains the main documents required by the French administration. It is not exhaustive and will vary according to your situation.

- Justificatif d'identité/proof of identity (an identity card if you are from a European Union country, Switzerland or the European Economic Area (EEA), and a passport if you are from a non-member country)
- Visa (unless you are from a country within the European Union, Switzerland or the EEA)
- Convention de séjour de recherche if you come to France for a research stay and are not registered with Université Côte d'Azur as PhD student
- Certificate of affiliation to a health insurance plan (strongly advised)
- Acte de naissance/birth certificate
- Acte de marriage/marriage certificate

Please present the original documents, in addition to a French translation made by a sworn translator from the Appeal Court of Aix en Provence.

For Europeans: request a multilingual birth certificate to avoid the French translation requirement from the Appeal Court of Aix-en-Provence.

- Proof of income for the last two fiscal years
- Original diploma certificates (your own and also those of your accompanying family)
- Certificates of vaccination (your own and also those of your accompanying family)
- Children's school documentation or report
- Driver's license
- Vehicle papers (if you are bringing your vehicle to France)

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