UNIVERSITÉ
CÔTE D'AZUR

WELCOME CENTER
Administrative assistance

Documentation for an initial «scientist/researcher» Algerian certificate of residence application

Documents to be submitted at the local Prefecture

- Valid long-stay visa that mentions "Scientifique/Chercheur".
- Valid passport (with photocopies of all pages that have been written on or stamped).
- Documentation of civil status: Birth certificate (with parents listed), marriage certificate, children's birth certificates (with parents listed), spouse's residence permit or identity card.

Please present the original documents, in addition to a French translation made by a sworn translator of the Appeal Court of Aix en Provence. It is also important to check whether the mariage certificate requires an apostille and/or legalization.

- Proof of residence from within the last six months:

If you are a tenant, you must include a bill (water, gas, electricity, landline telephone, etc.) or a proof you suscribed to a housing insurance. However, if you are staying in a hotel, residence or at the Faculty Club, you must ask for a certificate of domicile (attestation de domicile) and an invoice for the last month of rent. Finally, if you are hosted by a private individual, the host must complete and sign a hosting certificate (attestation d'hébergement), provide proof of address in their name from within the last 6 months, as well as a copy of their identification.

- 3 identical ID photos (complying with prefecture standards)
- Hosting agreement (convention d'accueil d'un chercheur étranger), completed and signed.
- Your most recent degree: master diploma or PhD if applicable.
- Work contract or «convention de séjour de recherche».
- «Attestation des droits» from the French Health Insurance (if already issued).
- Declaration of non-polygamy.
- For PhD students enrolled with Université Côte d'Azur: proof of enrollment at the University.

Updated by the WELCOME CENTER on 05/05/2026; the requirements may change.

Please check on https://www.service-public.gouv.fr/particuliers/vosdroits/F2215 and on https://www.alpes-maritimes.gouv.fr/Demarches/Immigration-et-integration

More information
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