

Documentation for the change of status to or the renewal of a «scientist/ researcher» Algerian Certificate of Residence

Documents to be submitted at the local Prefecture

- The valid residence permit to be renewed.
- Valid passport (with photocopies of all written and stamped pages).
- Proof of residence from within the last six months:
If you are a tenant, you must include a bill (water, gas, electricity, landline telephone, etc.) or a proof you subscribed to a housing insurance. However, if you are staying in a hotel, residence or at the Faculty Club, you must ask for a certificate of domicile (attestation de domicile) and an invoice for the last month of rent. Finally, if you are hosted by a private individual, the host must complete and sign a hosting certificate (attestation d'hébergement), provide proof of address in their name from within the last 6 months, as well as a copy of their identification.
- 3 identical ID photos (complying with prefecture standards)
- Your most recent degree: master diploma or PhD if applicable.
- Hosting agreement (convention d'accueil d'un chercheur étranger), completed and signed.
- Work contract or «convention de séjour de recherche»
- Declaration of non-polygamy.
- «Attestation des droits» from the French Health Insurance (if already issued).
- For PhD students enrolled at Université Côte d'Azur: proof of enrollment at the University.

Please present the original documents, in addition to a French translation made by a sworn translator of the Appeal Court of Aix en Provence. It is also important to check whether the marriage certificate requires an apostille and/or legalization.

- Tax stamps (timbres fiscaux) to the value of the fee (€ 250) for the issue of the new Algerian Residence Certificate. You can buy it online [here](#).

(to give to the Prefecture when you pick up your resident permit, so purchase it only when the Prefecture informs you that your card is ready).

Updated by the WELCOME CENTER on 05/05/2026; the requirements may change.

Please check on <https://www.alpes-maritimes.gouv.fr/Demarches/Immigration-et-integration>