UNIVERSITÉ CÔTE D'AZUR

WELCOME CENTER
Administrative assistance

Documents required for a change of status or a renewal of "Talent Chercheur" residence permit application

Documents to be uploaded onto the ANEF website

• Valid residence permit «Talent Chercheur» or «Etudiant» in case of change of status, "visa de long séjour valent titre de séjour (VLS-TS)" marked «L421-14» or Talent Chercheur and the visa validation confirmation.
• Valid passport (with photocopies of all pages that have been written on, or stamped).
• Documentation of civil status: birth certificate (with parents listed) , if applicable: marriage certificate, children's birth certificates (with parents listed)
• Declaration of non-polygamy (if you are from a country where polygamy is permitted).
• e-photo number (recent identity photos).
• Proof of residence from within the last six months:
If you are a tenant, you must include a bill (water, gas, electricity, landline telephone, etc.) or a proof you suscribed to a housing insurance. However, if you are staying in a hotel or a residence, you must ask for a certificate of domicile (attestation de domicile) and an invoice for the last month of rent. If you are staying at the Faculty Club, you must ask the CROUS Faculty Club for a certificate of domicile (attestation de résidence). Finally, if you are hosted by a private individual, the host must complete and sign a hosting certificate (attestation d'hébergement), provide proof of address in their name from within the last 6 months, as well as a copy of their identification.
• «Convention d'accueil d'un chercheur étranger» : the previous and the new convention d'accueil for the new work contract and the duration of the renewal
• Contrat d'engagement à respecter les principes de la République (Décret n° 2024-811 du 8 juillet 2024).
• Depending on the status indicated on the Convention d'Accueil : Previous French work contract and new French work contract (or a confirmation letter from the employer) or convention de séjour de recherche
• Your most recent degree: master diploma or PhD, if applicable.
• For PhD students enrolled at Université Côte d'Azur: a proof of enrollment at the University.

Please upload the original and a French translation made by a sworn translator from the Appeal Court of Aix en Provence. It is also important to check whether the documents of civil status require an apostille and/or legalization.

• Tax stamps (timbres fiscaux) to the value of the fee (€ 250 renewal; € 350 first Talent Chercheur card). You can buy it online here.
(**to give to the Prefecture when you pick up your resident permit, so purchase it only when the Prefecture informes you that your card is ready**).