UNIVERSITÉ CÔTE D'AZUR

WELCOME CENTER
Administrative assistance

Documents required for the initial application and renewal of a "student" residence permit by a PhD candidate without hosting agreement

Documents to be uploaded onto the ANEF website

• Student visa VLS-TS + certificate of visa validation (for the intial request) or previous residence permit (for a renewal).
• Valid passport (with photocopies of all pages that have been written on, or stamped).
• Documentation of civil status: birth certificate (with parents listed)
• Declaration of non-polygamy (if you are from a country where polygamy is permitted).
• e-photo number (recent identity photos)
• Proof of residence from within the last six months:
If you are a tenant, you must include a bill (water, gas, electricity, landline telephone, etc.) or a proof you suscribed to a housing insurance. However, if you are staying in a hotel or a residence, you must ask for a certificate of domicile (attestation de domicile) and an invoice for the last month of rent. If you are staying at the Faculty Club, you must ask the CROUS Faculty Club for a certificate of domicile (attestation de résidence). Finally, if you are hosted by a private individual, the host must complete and sign a hosting certificate (attestation d'hébergement), provide proof of address in their name from within the last 6 months, as well as a copy of their identification.
• Contrat d'engagement à respecter les principes de la République (Décret n° 2024-811 du 8 juillet 2024).
• PhD candidates registered with Université Côte d'Azur: Proof of enrollment / pre-enrollment/re-enrollement in a French Institution of Higher Education and the report from this year's thesis follow-up committee
• PhD candiates on a research stay, not registered with Université Côte d'Azur : «convention de séjour de recherche»
• Master degree or «Attestation de réussite» from the Master studies
• Proof of resources: your monthly funds must be at least 47% of the gross minimum salary (SMIC); i.e. 877 € in August 2026.

Please upload your documents and a French translation made by a sworn translator from the Appeal Court of Aix en Provence. It is also important to check whether the mariage certificate requires an apostille and/or legalization.

• Proof of payment of the residence permit tax (€150 for a first student card ; €100 for a renewal).You can buy it online here.
(**To give to the Prefecture when you pick up your resident permit, so purchase it only when the Prefecture informes you that your card is ready.**).

Updated by the WELCOME CENTER on 01/08/2026; the requirements may change.
Please check here :
https://www.alpes-maritimes.gouv.fr/Demarches/Immigration-et-integration

More information
welcome-center@univ-cotedazur.fr